

Microsoft Excel

Creating and Modifying Charts

The Course content is outlined below:

- Creating a basic Chart
- Modifying and updating a Chart
- Saving a Chart as a template
- Creating Combination Charts
- Creating Different Types of Charts:
 - Box and Whiskers Chart
 - Histogram and Pareto Chart
 - Line and Area Charts
 - Map Chart
 - Pie and Doughnut Chart
 - Scatter and Bubble Chart
 - Stacked Column and Bar Charts
 - Sunburst and Tree Map Charts
 - Surface and Radar Charts
 - Waterfall and Funnel Charts
- Creating Charts using multiple worksheets
- Creating Chart pictures and images
- Charts and Sparklines
- Charts and Formulas
- Formatting Charts and Controlling Negative Chart Values
- Linking and Embedding Charts
- Preparing Charts for Dashboards